Mortgage Administrator

Alias middle name(s)

Alias surname



Registration form - Admin User for Introducer Internet

Please fill in the form using BLOCK CAPITALS and black ink. Tick any boxes which apply. To be completed by the Intermediary firm to request registration of an Admin User for Introducer Internet. Once we have approved and registered the administrator on our system we will email them with their unique log in and password and then telephone them with their unique passcode. 1 Requestor details Name of person making the request Position in intermediary firm Firm details Name of intermediary firm Telephone number FCA number Fax number Registered address Email address Postcode Admin User - personal details Title Date of birth Miss Mr Place of birth (town and country) Other First name Nationality (Including dual nationality, if applicable) Middle name(s) National Insurance number Surname Country of residence Alias used (if applicable) Current residential address Alias title Mrs Miss Other Postcode Alias first name Work telephone number (for the admin user)

Work email address (for the admin user)

4 Admin user - professional standing	
Administrator start date with intermediary firm	Notes box (to cover any periods of unemployment or education)
D D M M Y Y Y	
If this is less than 5 years please complete the below to cover the last 5 years in full showing any previous employment/self-employment (if there have been any periods of unemployment or education, please provide details including dates in the Notes box. Continue on a separate sheet if necessary).	
Name of business	
Address	
Postcode	Has the administrator received financial crime prevention, fraud, bribery,
Date of employment	corruption and anti-money laundering training?
	Yes No
Name of business	If you answer no we'll be unable to process this request. Has the administrator ever been convicted of a criminal offence?
Address	Yes No
	If yes, please provide details below
Postcode	i yes, piedec provide details selen
Date of employment DDDMMMYYYYY to DDMMMYYYYY	
Name of business	Has the administrator ever been subject to an investigation, enquiry or regulatory/enforcement action proceedings involving actual or alleged
Address	financial crime?
	Yes No
	If yes, please provide details below
Postcode	
Date of employment	
5 Declaration for and on behalf of the intermediary firm	
I can confirm that the intermediary firm has completed satisfactory vetting of the	he administrator registered, and the firm will accept responsibility for all actions
undertaken by the administrator when accessing Santander's Introducer Internet business in accordance with the Mortgage Terms of Business and Data Protection	et system. I also confirm that the administrator has read and agrees to conduct
Name of director/partner/principal	
Signature of director/partner/principal	
Date	
D D M M Y Y Y Y	

Once this form has been fully completed and signed, please upload it to Introducer Internet > Tools > Request a new Admin User

OR

Fax to 0845 602 3293.

Please check you've input the correct number before sending.