



Accountant's certificate July 2017

Confirming income for all self-employed applicants

Please fill in the form using BLOCK CAPITALS and black ink. Tick any boxes which apply.

Santander is able to provide literature in alternative formats. The formats available are: large print, Braille and audio CD. If you would like to register to receive correspondence in an alternative format please visit www.santander.co.uk/alternativeformats for more information, ask us in branch or give us a call.

For sole trading self-employed applicants complete Sections A, B and E

For self-employed partners of a partnership business complete Sections A, C and E

For limited company director(s) (20% or more shareholding) complete Sections A, D and E

Section A – As the company's accountant, please clarify the following details

Name of applicant(s) whose income(s) is/are stated below

Name of the business

Nature of the business

Trading name (if applicable)

Business commencement/incorporation date

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

Please note:

We require information from the last three years' trading accounts and will only accept income declared in the UK for tax purposes.

If you cannot provide three years' figures please provide the reason:

Where two applicants derive income from the same business this form can be completed for both applicants, however, ensure the individual shareholding and income is clear.

Section B – For sole trading self-employed applicants

| | Dates of financial year end | | |
|-------------------------|-----------------------------|-------------|-------------|
| | Last completed year | Year 2 | Year 3 |
| | D D M M Y Y | D D M M Y Y | D D M M Y Y |
| Annual turnover | | | |
| Gross profit before tax | | | |
| Net profit before tax | | | |

Section C – For self-employed partners of a partnership business

Percentage of business owned

| | | | |
|-------------|------------------------|-------------|------------------------|
| Applicant 1 | <input type="text"/> % | Applicant 2 | <input type="text"/> % |
|-------------|------------------------|-------------|------------------------|

| | | Dates of financial year end | | |
|---|------------------|-----------------------------|-------------|-------------|
| | | Last completed year | Year 2 | Year 3 |
| | | D D M M Y Y | D D M M Y Y | D D M M Y Y |
| Annual turnover | For the business | | | |
| Gross profit before tax | For the business | | | |
| Net profit before tax | For the business | | | |
| Net profit before tax attributable to applicant | Applicant 1 | | | |
| | Applicant 2 | | | |

Section D – For limited company director(s) (20% or more shareholding)

Registered number of company

Alphabet share structure

 Yes No

Applicant 1

Applicant 2

Number of shares held by

Percentage of applicant's shareholding

 % %

| | | Dates of financial year end | | |
|--|------------------|---|---|---|
| | | Last completed year | Year 2 | Year 3 |
| | | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Annual turnover | For the business | | | |
| Profit on activities | For the business | | | |
| Profit (after tax and before dividend) | For the business | | | |
| Shareholders' funds | For the business | | | |
| Applicant's salary as director (A) | Applicant 1 | | | |
| | Applicant 2 | | | |
| Applicant's dividend distribution* (B) | Applicant 1 | | | |
| | Applicant 2 | | | |
| Applicant's total income (A + B only) | Applicant 1 | | | |
| | Applicant 2 | | | |

* Show the net dividend figure for pre 2016/17 tax years.

Section E

Please state if any qualifications to the accounts and provide appropriate explanation and comment below.

Please also provide comment and give your view of the ongoing ability of the business to trade where there is:

- any substantial variation in the figures provided
- a negative shareholder's funds figure in any year

From preparing the books and/or accounts of the business, I am of the opinion that net profit before tax of the business is attributed to the applicant(s) as above.

Name

Date

Accountant's qualification (must hold a UK accountant's qualification)

Accountancy firm and full address

Signature

Postcode

We are unable to accept any amendments to this form. Only pages 1 and 2 of this document need to be provided.

THIS PAGE IS FOR YOUR INFORMATION ONLY. PLEASE DO NOT SEND.

Acceptable accountant's qualifications (for sole trader, partnership or limited company)

We only accept UK qualified accountants, accountant's certificates and accounts produced and signed by a chartered accountant, certified accountant or an accountant that holds one of the qualifications on the list below:

| | Accountancy body | Qualifications we will accept |
|--|--|--|
| I.C.A.E.W | Institute of Chartered Accountants in England & Wales | A.C.A F.C.A |
| I.C.A.S | Institute of Chartered Accountants of Scotland | C.A (Chartered Accountant) A.C.A.S F.C.A.S |
| I.C.A.I | Institute of Chartered Accountants in Ireland, also known as Chartered Accountants Ireland | C.A (Chartered Accountant) |
| A.C.C.A Including Subsidiary A.A.P.A | Association of Chartered Certified Accountants Association of Authorised Public Accountants | A.C.C.A F.C.C.A A.A.P.A F.A.P.A |
| C.I.M.A | Chartered Institute of Management Accountants | A.C.M.A F.C.M.A |
| CPAuk | Certified Public Accountants Association | A.C.P.A F.C.P.A |
| A.A.T | Association of Accounting Technicians | M.A.A.T F.M.A.A.T |
| A.I.A | Association of International Accountants | A.A.I.A F.A.I.A [not FAIA (acad)] |

Members work mainly in Industry and Commerce

| | Accountancy body | Qualifications we will accept |
|---------|------------------------------------|--|
| C.I.O.T | Chartered Institute of Taxation | C.T.A (Fellow) F.T.I.I (Fellow) C.T.A A.T.I.I |
| I.F.A | Institute of Financial Accountants | A.F.A (Associate) F.F.A (Fellow) |

Members work mainly in Public Sector, Local Authority etc.

| | Accountancy body | Qualifications we will accept |
|-----------|---|-------------------------------|
| C.I.P.F.A | Chartered Institute of Public Finance & Accountancy | C.P.F.A |